



Corporate Card Statement of Account

Sign-up For Online Statements
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Prepared For
LISA MCCARTHY
SFN GROUP, INC.

Account Number
XXXX-XXXXX5-11007

Closing Date
03/15/11

Page 1 of 3

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$	Balance Please Pay By Due \$ 03/30/11
0.00	171.68	10.00	0.00	0.00	181.68

For important information regarding your account refer to page 2.

Payment is due in full. Please pay by 03/30/11 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX5-11007	Reference Code	Amount \$
02/22/11 RUSH CARD SERVICE CHARGE		10.00
03/06/11 BELLAGIO - PALIO ESP LAS VEGAS NV REF# 006670286 888-987-7111 03/06/11	00667028600	30.00
03/06/11 STARBUCKS D WE402291 LAS VEGAS NV REF# 010722979 702-2614300 03/06/11	01072297900	9.27
03/07/11 AMERICAN AIRLINES MIAMI FL TKT# 0010279897956 03/06 SPD/AIR FREIGHT MCCARTHY/LISA MICHEL AMERICAN AIRLINES AMERICAN AIRLINES MIAMI FL FROM NOT RECORDED TO CARRIER CLASS NOT RECORDED AA	06010010000	60.00
03/09/11 QUIZNO'S 0231 LAS VEGAS NV REF# 0000000058 702-221-1146 03/09/11 FAST FOOD REST ROC NUMBER 0000000058	00000000580	12.41

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

Account Number
XXXX-XXXXX5-11007

Continued on Page 3

Please Pay By 03/30/11

Payable upon receipt in U.S. Dollars.

Please enter account number on all checks and correspondence.

Amount Due \$181.68

Checks or drafts must be drawn against banks located in the U.S.

Check here if address, telephone number, or e-mail address has changed. Note changes on reverse side.

LISA MCCARTHY
SFN GROUP, INC.
1255 WASHINGTON STRE
HOLLYWOOD FL 33019-1810



Mail Payment to:

AMERICAN EXPRESS
PO BOX 360001
FT LAUDERDALE FL 33336-0001



0000349991821778131 000018168000017168 1544

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 12:00 noon may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made with a single draft or check drawn on a US bank and payable in US dollars, or with a negotiable instrument payable in US dollars and clearable through the US banking system. Your Account number must be included on all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert payment into US dollars, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction, without our express prior written approval. **Authorization for Electronic Debit:** We will process checks electronically, at first presentation and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online at www.americanexpress.com/checkyourbill. **Authorization for Electronic Payments:** By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 8:00 pm MST may not be credited until the next day. **Transactions Made in Foreign Currencies:** If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%.** This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use. **In Cash of Errors or Questions About Your Bill:** If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122. Billing disputes can also be initiated online through Manage Your Card Account at www.americanexpress.com/checkyourbill. This applies to Corporate Cards only, not cards issued under the Corporate Defined Express Program. **In Case of Errors or Questions about Electronic Transfers:** Please contact us by calling 1-800-IPAY-AXP for Pay By Phone and Pay By Computer issues or 1-800-CASH-NOW for Corporate Express Cash and automatic payment issues. You can also write to the Corporate Express Cash Operations address noted to the right. **When Contacting Us Regarding Errors or Questions:** We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we can not report you as delinquent or take any action to collect the amount you question. **Corporate Express Cash Inquiries:** For financial inquiries about Corporate Express Cash automated teller machine transactions, contact Corporate Express Cash Operations at the address noted to the right or call 1-800-CASH-NOW. To obtain the location of the nearest participating ATM, please dial toll-free 1-800-CASH-NOW. Corporate Express Cash participants who have changed their bank account must contact 1-800-CASH-NOW to obtain proper updating forms. Do not use Corporate Express Cash until the bank account has been confirmed. **Lost or Stolen Card:** If the card is lost or stolen, in the US **immediately telephone** 1-800-441-0519. Outside the US contact the nearest American Express Travel Service Office or any local American Express office. **Global Assist® Hotline:** Corporate Cardmembers who travel can get emergency medical and legal referrals 24 hours a day, virtually anywhere in the world. Just call 1-800-554-AMEX in the U.S. or if you're overseas, call collect at 1-715-343-7977. We will supply you with names and telephone numbers of local healthcare providers, give you information about inoculations, visas, and US consulates. For more information about other services available through Global Assist® Hotline, call 1-800-554-AMEX.

Business Travel Accident Insurance Plan¹ and American Express® Card Baggage Insurance Plan². Cardmembership includes up to \$350,000 Accidental Death and Dismemberment insurance every time you travel on business and charge your common carrier tickets (air, land, sea) to your Corporate Card Account. Non-business travel is covered for up to \$100,000. Baggage insurance pays in excess of the carrier's liability up to \$500 for check baggage and \$1,250 for carry-on. Note: Your Corporation, firm, or organization may have its own policy or customized program, which takes precedence over any provision stated above.

¹ Business Travel Accident Insurance Plan is underwritten by Federal Insurance Company, a member insurer of the Chubb Group of Insurance Companies, Warren, NJ and subject to terms, conditions, and exclusions of Policy 6477-82-04.

² American Express Card Baggage Insurance Plan is underwritten by AMEX Assurance Company, Administrative Office, De Pere, WI and subjected to the terms, conditions and exclusions of Policy AX0400.

Change of Address

If correct on front
do not use

Name																								
Company Name																								
Street Address																								
City, State																								
Zip Code																								
Area Code and Home Phone																								
Area Code and Work Phone																								
Email																								



Manage your card account online at www.americanexpress.com/checkyourbill



To Pay by Phone
1-800-472-9297

Customer Service and Billing Inquiries
1-800-528-2122
24 hours/7 days

Express Cash
1-800-CASH-NOW

Lost or Stolen Card
1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
TTY: 1-800-221-9950
FAX: 1-800-695-9090

Large Print and Braille Statements
1-800-528-2122

Global Assist
1-800-554-AMEX
International Collect:
1-715-343-7977

Payments
PO BOX 360001
FT LAUDERDALE
FL
33336-0001

Providing your email address to American Express will enable you to receive special offers, suited to your needs.



Prepared For
LISA MCCARTHY
SFN GROUP, INC.

Account Number
XXXX-XXXXX5-11007

Closing Date
03/15/11

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Activity Continued				Reference Code	Amount \$
03/10/11	AMERICAN AIRLINES	LAS VEGAS	NV	06010010000	60.00
	TKT# 0010280058836		03/09		
	SPD/AIR FREIGHT				
	MCCARTHY/LISA MICHEL	AMERICAN AIRLINES			
	AMERICAN AIRLINES	LAS VEGAS	NV		
	FROM				
	NOT RECORDED				
	TO	CARRIER CLASS			
	NOT RECORDED	AA			
Total for LISA MCCARTHY				New Charges/Other Debits	181.68
				Payments/Other Credits	0.00